

JOB TITLE: Chief Financial Officer (CFO)

JOB DETAILS: Reports to the Chief Executive Officer (CEO)

Salary

Competitive and Based on Experience – \$190,000-\$210,000 (annually).

Specialties

Finance, Accounting, Budgeting, and Business; Microsoft office, MIP, ADP. Non-Profit Experience.

Job Type

Full-Time/Exempt (Onsite, not remote).

Work Settings

Office in downtown Miami, FL; local travel may be required occasionally. Relocation negotiable.

FULL JOB DESCRIPTION

ABOUT CAMILLUS: For more than 62 years, Camillus House has provided a variety of programs to address the needs of poor and homeless individuals, with the end goal of helping them achieve housing stability. One of the largest and most comprehensive non-profit providers of housing and services for the homeless in Miami, Camillus provides compassionate and professional care through our DCF-licensed and CARF-Accredited programs and offers our staff a rewarding career that makes a difference.

OUR MISSION: Camillus House is a mission-driven organization, focused on providing hospitality to those we serve through our values of Respect, Responsibility, Quality and Spirituality.

THE POSITION: We are looking for an experienced finance and/or accounting professional to join our nonprofit organization and oversee all financial operations of the agency, helping us manage our resources in a manner that best maximizes our funding and allows us to provide much needed services to the community. As the Chief Finance position in the organization, this individual has primary, day-to-day responsibility for planning, implementing, managing, and controlling all financial-related activities. This includes direct responsibility for accounting, finance, forecasting, grant financial management, audit oversight and budget development.

The position oversees the Finance Department and reports directly to the CEO and coordinates with the COO, the SVP for Operations, and the SVP for Programs to ensure sufficient resources to provide efficient and effective program services in the agency's 30+ programs.

QUALIFICATIONS: The successful candidate will:

- Have the ability to understand and practice the mission of Camillus House.
- Have a Master of Accounting or a related field degree (Finance or Business); an advanced degree or certification in finance/accounting, such as CPA, is preferred.
- Have a minimum of six (6) years of experience in finance/accounting, including a minimum of three (3) years in a supervisory role. Experience in a non-profit setting is preferred. In lieu of these academic credentials, we would consider a minimum ten (10) years of progressively responsible corporate finance or professional accounting experience, three (3) years of which must have been in a supervisory capacity.

- Have experience managing complex financial processes, including budgeting, forecasting, and financial reporting across multiple dimensions (legal entities, locations, departments, programs, cost centers, etc.), while ensuring financial management policies and procedures are followed.
- Have a working knowledge of and ensures compliance with OMB, GAAP, and other standard accounting principles/standards/regulations, including those relating to federal funding and non-profit agency financials. Experience in non-profit accounting a plus!
- Be proficient in oral and written communications and able to prepare, analyze and present monthly non-audited financials and investment outcomes to staff and the Board of Directors in clear, simple, and precise manner.
- Have advanced proficiency in Excel, with experience in the use of accounting software.
- Work effectively and professionally with staff and community partners.
- Be able to successfully complete Level II background screening and toxicology test, have a Valid FL Driver License with clean driving record, and be legally authorized to work in the U.S. on a full-time basis.

ADDITIONAL PREFERRED QUALIFICATIONS: While not required, it would be great if the successful candidate also:

- Is culturally sensitive to the social, psychological, and healthcare needs of the vulnerable populations served.
- Has Experience in non-profit financial management, including grants management, government financing, and compliance with government funding requirements.
- Is Bilingual (Spanish or Creole).
- Has strong analytical skills and practical experience and expertise in financial and accounting policies, practices, and systems, with a demonstrated track record in meeting compliance and best-practice standards for finance, investment, and/or accounting.
- Has a strong organizational, interpersonal and communication skills to meet deadlines and handle multiple tasks.

INFO BOX

Job Title

Camillus House, Inc.

Miami, Florida

FT

Competitive Salary starting at \$190,000-\$210,000.

Easily Apply

Urgently Hiring

- We are looking for a **Chief Financial Officer (CFO)** to join our leadership team and our compassionate, multidisciplinary staff in a rewarding and dynamic environment

Camillus House is an Equal Opportunity Employer